# Apprenticeships





### **Application process**

### **UNIVERSITY**

**APPRENTICESHIP** 

Clear timescale

No timescale

Standard structure

No structure

1 application form

Many applications

Ucas course search

No exhaustive list



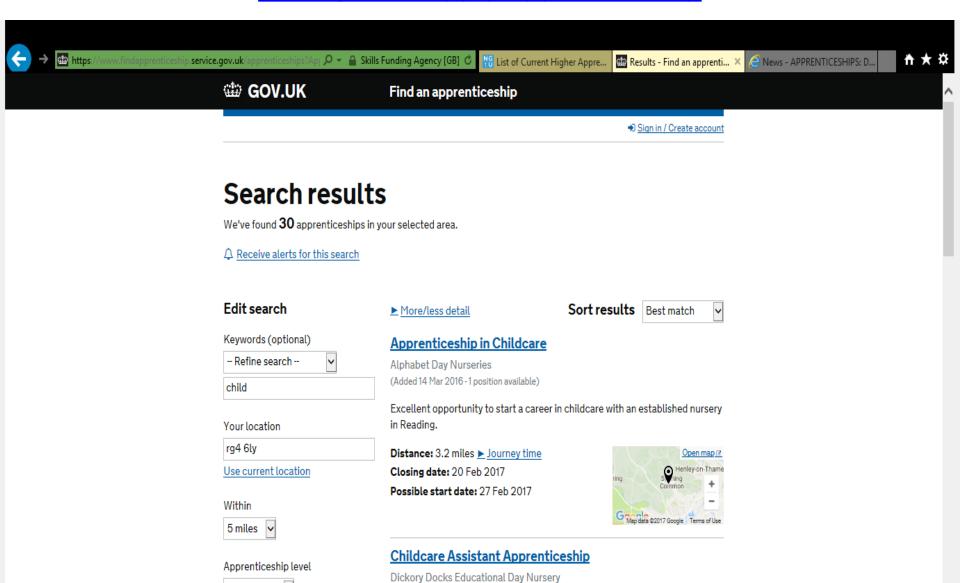
### Where to look

- Search on websites listed below i.e. apprenticeship sites and training providers
- Large companies search online e.g. google "Mercedes apprenticeship"
- Small, local companies apply direct, email cv with speculative letter, occasional ads in the local papers (Get Reading + Chronicle), call in (e.g hairdressers)
- Use own contacts: family, friends and family friends
- Also search on Indeed, Reed, Fish4jobs etc.

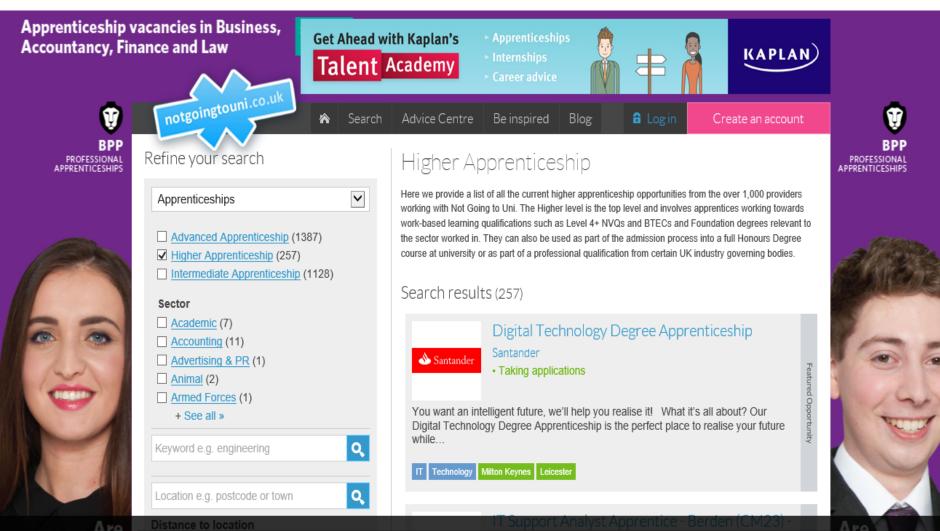


## Find an apprenticeship

www.gov.uk/apply-apprenticeship



### www.notgoingtouni.co.uk



# www.adviza.org.uk





GET IN TOUCH TODAY 0118 402 7050

Enter a search term

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HOME / HOW CAN WE HELP? / YOUNG PEOPLE / COMPANIES THAT HIRE APPRENTICES

## COMPANIES THAT HIRE APPRENTICES

Below is a list of companies that recruit young people every year for apprenticeships or sponsored degrees. Many companies offer a wide variety of jobs so if you're looking for a job in Administration, for example, look under other areas such as Construction, Engineering or Retail as they will also hire Administrators.

Deadlines and start dates vary. Check individual sites regularly for vacancies and keep an eye on our apprenticeship vacancies.

Accounting/Administration/Business/Finance/Management

Aviva Insurance Underwriting/ Actuarial Apprenticeship Scheme A Levels required (300-340 points)

Barclays Apprenticeships variety of roles and levels

BDO School Leavers Scheme A levels required

Deloitte School Leavers Programme A Levels (300-320 points) required

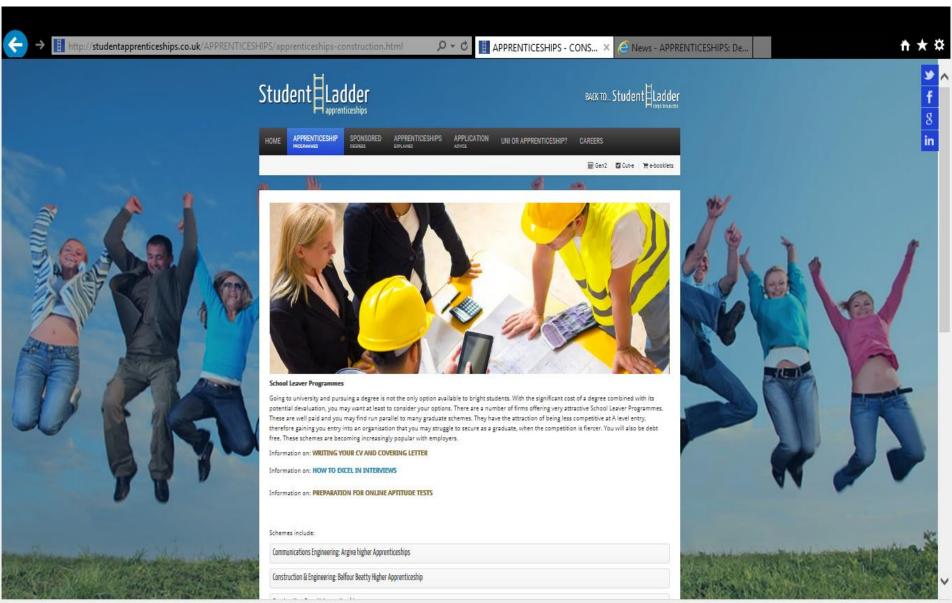
Ernst & Young Accountancy Programme A Levels (300 points) required

GE imagination at work Business Leadership Scheme. 3 A Levels or equivalent at grade C or above

Henley Business School/PwC Sponsored Degree A Levels (AAB) required



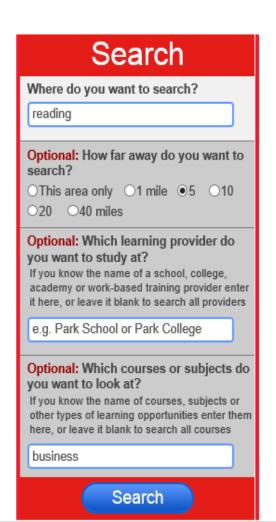
### Student ladder

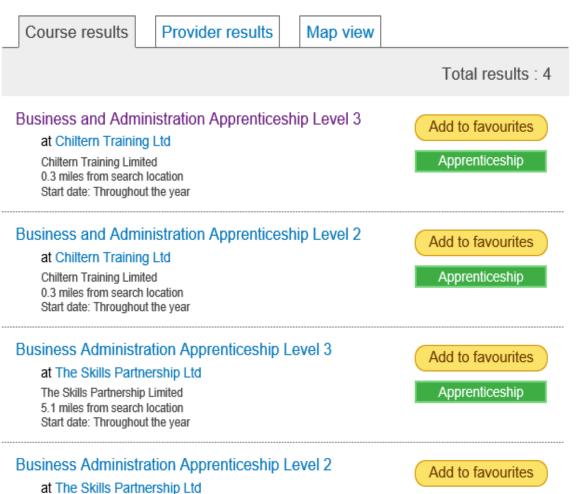




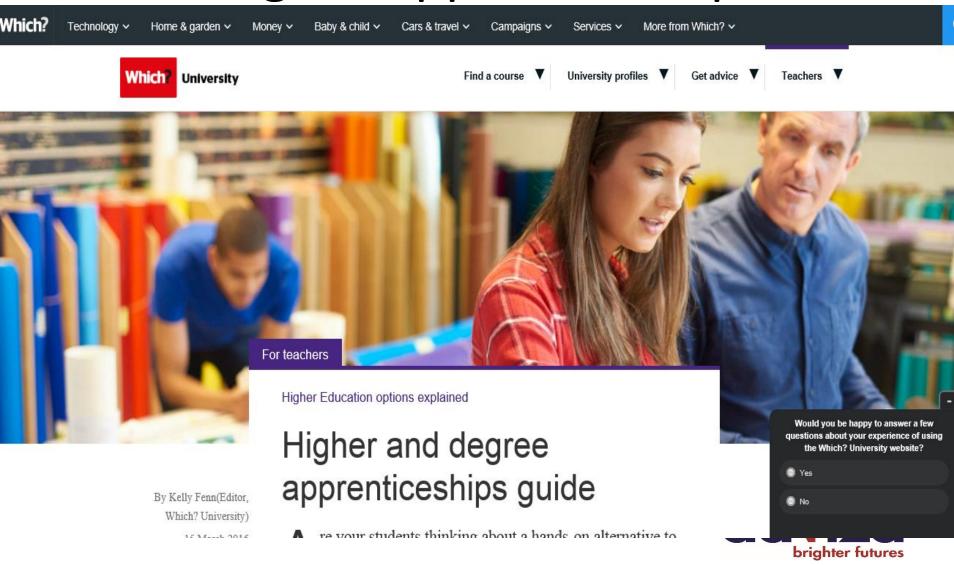
Username	Password	(Log on)	Forgotten your password?	I don't have an accoun
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Search home Information hub





## Degree Apprenticeships



### Traineeships



### Corporate



- A > Careers > Traineeships
- Careers
- Current Vacancies
- > Working at Thames Water
- Customer Service Copportunities
- > Apprentices
- Traineeships
  - About the scheme
  - Application Process

### **Traineeships**

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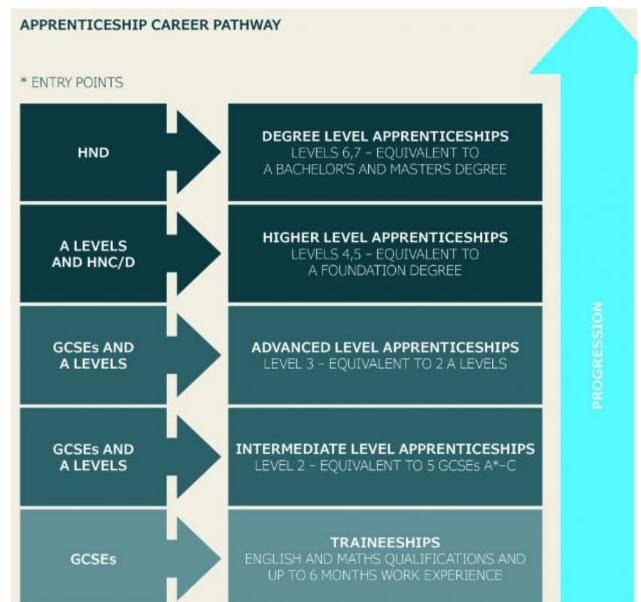
# Improve your skills and gain experience

Our traineeship scheme helps develop you and your career.

Find out more



## Levels of Apprenticeship



### Who runs the training?

Most employers use an **external training organisation** to provide training to apprentices. There are two main types of training organisations — **further education colleges (universities for degree apprenticeships)** and **independent training providers**, which can be in the private or voluntary sector.

Reading College (Activate)
Henley College
Bracknell and Wokingham College
BCA

http://apprenticeships.qa.com/ IT
https://3aaa.co.uk/ Business and IT
www.chilterntraining.co.uk Childcare and Business
www.learndirect.com/our-apprenticeships various
www.remit.co.uk motor vehicle, hospitality and others
www.citb.co.uk construction



### Apprenticeship wage

#### **Current rates**

These rates are for the National Living Wage and the National Minimum Wage. The rates change every April.

Year	25 and over	21 to 24	18 to 20	Under 18	Apprentice
October 2016 (current rate)	£7.20	£6.95	£5.55	£4.00	£3.40
April 2017	£7.50	£7.05	£5.60	£4.05	£3.50

#### Apprentices

<u>Apprentices</u> are entitled to the apprentice rate if they're either:

- aged under 19
- aged 19 or over and in the first year of their apprenticeship



## English and Maths study

- If an apprentice/trainee doesn't have C in GCSE English/Maths they will have to do GCSEs or Functional Skills as part of their Apprenticeship/traineeship framework.
- Level 1 English and mathematics continues to be the minimum requirement to complete an Intermediate Apprenticeship.
- Different levels of apprenticeship will have different entry criteria.

HOWEVER — "If you are looking at doing an **Early Years Apprenticeship** there are some rules around progressing to Level 3. The government have said that you need GCSE A-C in English and Maths before you can sign up for the Early Years Educator (Level 3) programme, so you will need to look at taking your GCSE's at the same time as doing your Level 2 Children and Young People's Workforce and ensure that you have this before you start your Level 3. Unless you have the GCSE's you will not have a 'license to practice' and cannot be brighter futures ratios until you have them".

### **Getting Started**

- Have a good and up to date CV, covering letter and speculative letter
- Register with the National Apprenticeship Service Find an apprenticeship website
- Register with Not going to University
- Use the Adviza website for help and support. They have useful links/advice and also show all the NAS vacancies:
- Look at Student Ladder (information on over 2500 Work Placements, Apprenticeships, Graduate Schemes & Internship opportunities for 16-24 year old students)
- Look on indeed and Reed, www.jobsgopublic.com/ www.jobs.nhs.uk/index.html and use contacts

### Job specifics

- Most frequent childcare and business, also quite a few IT
- Hard to find media/creative, tend to be London based
- Construction trades mainly through family/family friends
- Hairdressing personal approach
- Accountancy/finance very good alternative to degree
- Engineering some early closing dates
- Nursing apprenticeships to balance loss of funding for degrees



### Websites

http://www.adviza.org.uk/who-am-i/young-person/apprenticeship-vacancies www.apprenticeships.gov.uk www.notgoingtouni.co.uk www.studentladder.co.uk www.ucasprogress.com http://university.which.co.uk/teachers/introduce-higher-education-options/higherand-degree-apprenticeships-guide-download http://apprenticeships.qa.com/ IT https://3aaa.co.uk/ Business and IT www.chilterntraining.co.uk Childcare and Business <u>www.learndirect.com/our-apprenticeships</u> various www.remit.co.uk motor vehicle, hospitality and others www.citb.co.uk construction Reading College (Activate) Henley College Bracknell and Wokingham College **BCA** 

