



HIGHDOWN SCHOOL AND SIXTH FORM CENTRE

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Could you be entitled to Free School Meals?

Parents in England do not have to pay for school meals if they receive any of the following:

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual income (as assessed by Her Majesty's Revenue and Customs) that does not exceed £16190
- Working Tax Credit 'run-on' - the payment someone may receive for a further four weeks after they stop qualifying for Working Tax Credit
- The Guarantee element of State Pension Credit

Application Process

1. An application form is to be completed and must include the name of each child who is eligible for free school meals – Please see eligibility criteria above. Application forms are available to download from the website, or copies can be collected from the Finance Office.
2. The application form should be handed in to the Finance Office. No supporting evidence needs to be provided as we will confirm eligibility with the local authority.

**If you have any questions please contact the Finance Office on
0118 9015809 or har@highdown.reading.sch.uk**