**Appendix A – Clerical rechecks, reviews of marking and appeals – Candidate consent form**

**19**

AQA

City & Guilds

CCEA

OCR

Pearson

WJEC

**Clerical re-checks, reviews of marking and appeals**

**Candidate consent form**

**Information for candidates**

The following information explains what may happen following a clerical re-check, a review of marking

and any subsequent appeal.

If your school or college submits a request for a clerical re-check or a review of the original marking,

and then a subsequent appeal, for one of your examinations after your subject grade has been iss

ued,

there are three possible outcomes:

●

Your original mark is lowered, so your final grade may be lower than the original grade you

received.

●

Your original mark is confirmed as correct, so there is no change to your grade.

●

Your original mark is raised, so your final grade may be higher than the original grade you

received.

To proceed with the clerical re-check or review of marking, you

**must**

sign the for

m below. This tells

the head of your school or college that you have understood what the outcome might be, and that

you give your consent to the clerical re-check or review of marking being submitted.

**Candidate consent form**

Centre Number

Centre Name

Candidate Number

Candidate Name

itle, component/unit)

Details of review (Awarding Body, Qualification level, Subject t

………………………………………………………….…………………………………………………………………………………..…

………………………………………………………………………………….………………………………………………………………

I give my consent to the head of my school or college to submit a clerical re-check or a review of

marking for the examination(s) listed above. In giving consent I understand that the final subject

grade

and/or mark awarded to me following a clerical re-check or a review of marking, and any

subsequent appeal, may be lower than, higher than, or the same as the result which was originally

awarded for this subject.

Signed: ………………………………………………………………………………………….. Date: ………………………….

**This form should be retained on the centre’s files for at least six months following the**

**outcome of the clerical re-check, r**

**eview of marking or any subsequent appeal.**



# Appendix B – Access to Scripts – Candidate consent form for access to and use of examination scripts

OCR

Pearson

WJEC

AQA

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CCEA

OCR

Pearson

WJEC

**Access to Scripts**

**Candidate consent form for access to and use of examination**

**scripts**

☐

I consent to my scripts being accessed by my centre

**.**

Tick ONE of the boxes below:

☐

If any of my scripts are used in the classroom, I do not wish anyone to know they are mine.

My name and candidate number must be removed.

☐

If any of my scripts are used in the classroom, I have no objection to other people knowing

they are mine.

Signed: ………………………………………………………………………………… Date: ..............................

...........

**This form should be retained on the centre’s files for at least six months.**



**Centre Number**

**Centre Name**

**Candidate Number**

**Candidate Name**

**Qualification Level/Subject**

**Component Unit/Code**