



**HIGHDOWN SCHOOL
AND SIXTH FORM CENTRE**

**POST
RESULTS
SERVICES**

Post results services: what services are available?

If you are unhappy about an exam result or have questions about a particular result, the awarding bodies offer the following services:

Service	Type	What happens?
1	Clerical check	The script is checked to ensure all clerical procedures have been followed (e.g., all sections marked, all marks added up, etc.)
2	Review of marking	The script is checked to make sure it was marked correctly. Marks are changed if there was a clear error.
2P	Priority Review of marking	As above, but processed faster (usually used where a university place depends on the outcome)
3	Review of moderation ¹	Requested by the centre, this is a whole cohort review to ensure that accurate judgement was used.
APL	Appeals (<i>please ask the Exams Officer</i>)	Appeal a decision after review of marking or moderation if you believe the AB has not followed due process.
ATS	Access to script	Return of your original exam paper, which will detail marks awarded
ATSP	Priority Access to script ²	Faster processing and dispatch of an access to script request.
ATSR	Access to script post review ³	Return of exam paper once a review of results has been completed.

¹ This service is not available to individual candidates

² This service is to request a copy of script to support a non-priority **review of marking**; **note** where a "... candidate is thinking of having a **Priority Service 2 review of marking**, please refer to the relevant awarding body's website to understand the implications of requesting a copy of the script" [[PRS 4.3.3](#)]

³ Where a copy of a re-checked or reviewed script is required, this should normally be applied for at the same time as the RoR request to meet the relevant non-priority RoR deadline; check the relevant awarding body's post-results services information to confirm this process and deadline

Post-results services: deadlines, fees, and charges

For any boards / qualifications not covered below please speak to the Exams Officer who will be able to advise you accordingly.

Post-results service	Deadline	AQA fees	OCR fees	Pearson fees	WJEC fees
Service 1: Clerical re-check	28 Sept	GCE £8.70	GCE £10.00	GCE £12.50	GCE £11.00
		GCSE £8.70	GCSE £10.00	GCSE £12.50	GCSE £11.00
Service 2: Review of marking	28 Sept	GCE £46.75	GCE £57.50	GCE £51.70	GCE £46.00
		GCSE £40.35	GCSE £57.50	GCSE £44.50	GCSE £40.00
Priority Service 2: Review of marking	24 Aug	GCE £56.60	GCE £70.75	GCE £61.60	GCE £55.00
	1 Sept	GCSE n/a	GCSE n/a	GCSE £51.10	GCSE n/a
Service 3: Review of moderation	28 Sept	GCE £270.30	GCE £266.00	GCE £247.80	GCE £32 per cand.
		GCSE £242.50	GCSE £266.00	GCSE £247.80	GCSE £32 per cand.
ATS: To support teaching and learning	28 Sept	GCE free	GCE free	GCE free	GCE free
		GCSE free	GCSE free	GCSE free	GCSE free
ATSP: to support non-priority review	31 Aug	GCE free	GCE £14.75	GCE free	GCE free
	7 Sept	GCSE ⁴ free	GCSE £14.75	GCSE free	GCSE free
ATSR: Post review of marking copy	28 Sept	GCE	GCE £14.75	GCE £13.80	GCE £11.00
		GCSE	GCSE £14.75	GCSE £13.80	GCSE £11.00

⁴ GCSE English Language, English Literature and Mathematics only

Post-results services: questions answered

I am unhappy with my results. What should I do?

You should firstly speak to your subject tutor, who will be able to advise if it might be appropriate to request a review. If you are unsure about which service to apply for, your subject teacher or the Exams Officer will be able to help you.

Can I have my coursework or controlled assessment mark reviewed?

Reviews of marking for coursework or controlled assessments are requested by the school for the whole group if we feel there has been an error in judgement on the part of the moderator. Individual requests for reviews of marking on coursework or controlled assessments cannot be considered at this time as this is not a service that the Awarding Bodies offer.

What can happen to my mark or grade?

Marks or grades can go up, down or stay the same. If your overall grade for the subject changes we will receive a refund from the Awarding Body and will pass this back to you in due course.

What do I have to pay?

- You must pay for each exam paper, not for each subject.
- Payment may be made by cash or cheque only, with cheque being the preferred method.
- Please make cheques payable to **Highdown School and Sixth Form Centre**