



**HIGHDOWN SCHOOL AND SIXTH FORM CENTRE**  
**SIXTH FORM APPLICATION FORM**  
**FOR SEPTEMBER 2019 START**

External Applicants  
only

Please attach a  
passport sized  
photograph  
here.

Please submit your application form by **Friday 30 November 2018** to Mrs. H. Mendham, Highdown School and Sixth Form Centre, Surley Row, Emmer Green, Reading, RG4 8LR or email an electronic version to [sixthformadmissions@highdown.reading.sch.uk](mailto:sixthformadmissions@highdown.reading.sch.uk).

Please note applications will be dealt with in order of receipt. If you are offered a place you will need to enrol at school on **22 August 2019**, following receipt of your results, in order to secure your place. Further details will be sent to you with your offer letter.

<i>For office use only</i>			
<i>Date form received:</i>		<i>Offer sent:</i>	
<i>Interview date(s):</i>		<i>Accepted:</i>	
<i>Interviewer:</i>		<i>Mentor:</i>	

**SECTION 1: PERSONAL DETAILS**

<b>Surname:</b>		<b>Date of Birth:</b>		
<b>First name(s):</b>		<b>Age at 1/9/19:</b>	yrs	mths
<b>Middle name(s):</b>		<b>Sex:</b> <i>[Circle as appropriate]</i>	Male / Female	
<b>Ethnicity:</b>		<b>Religion:</b>		

<b>Applicant's address [including postcode]:</b>			
<b>Telephone number:</b>		<b>Mobile number:</b>	
<b>E-mail address:</b>			

<b>Name of parent(s)/carer(s):</b>			
<b>Address [including postcode] if different from above:</b>			
<b>Telephone number:</b>		<b>Mobile number:</b>	
<b>E-mail address [for communication]:</b>			

<b>Name of emergency contact 2:</b>			
<b>Address [including postcode]:</b>			
<b>Telephone number:</b>		<b>Mobile number:</b>	

## SECTION 2: EDUCATION AND QUALIFICATIONS

*For external applicants only:*

<b>Name of school attended in Year 11:</b>			
<b>Address of school [including postcode]:</b>			
<b>Most recent school/college [if different from above]:</b>			
<b>Address of school/college [including postcode]:</b>			
<b>Have you previously been a student at Highdown School and Sixth Form Centre?</b> <i>[Circle as appropriate]</i>		Yes / No	
<b>Have you previously used Show My Homework?</b> <i>[Circle as appropriate]</i>		Yes / No	
<b>Unique learner number (ULN):</b>			
<b>Unique candidate number (UCI number):</b>			
<b>Unique pupil number (UPN):</b>			

*For all applicants:*

### GCSE examinations taken or to be taken

Subject	Awarding Organisation	Year taken	Predicted Grade	Mock [PPE] Grade <i>(if available)</i>	Actual Grade <i>(if available)</i>

### Other qualifications taken or to be taken

Subject and Level (e.g. L1, L2)	Awarding Organisation	Year taken	Predicted Grade	Mock [PPE] Grade <i>(if available)</i>	Actual Grade <i>(if available)</i>

## SECTION 3: STUDY PROGRAMMES

Please use the following guide to identify the courses you would like to study on the following page. Please also refer to our Sixth Form Course Prospectus for subject-specific requirements.

STUDY PROGRAMME	MINIMUM ATTAINMENT AT KS4	STUDY PROGRAMME QUALIFICATIONS
SP1	10+ GCSEs at Grades at 9-7 (including 7+ in English <b>and</b> Maths)	<b>Up to 4 qualifications + EPQ</b>
SP2	8 or more GCSEs at Grades 9-7 (including 7+ in GCSE English <b>and</b> Maths)	<b>Up to 4 qualifications</b> , e.g. 4 A-Levels <b>or</b> 3 A-Levels + EPQ
SP3	6 GCSEs or more at Grades 9-4 (including 4+ in English <b>and</b> Maths)	<b>Up to 3 A-Levels</b>
SP4	5 GCSEs at Grades 9-4 (including 4+ English <b>and</b> Maths)	<b>Up to 3 qualifications</b> , e.g. 3 A-Levels or 2 A-Levels + 1 Level 3 qualification [1]
SP5	5 GCSEs at Grades 9-4 (including a 4+ in English <b>or</b> Maths) <b>or</b> 4 GCSEs at Grades 9-4 (including a 5+ in English <b>and</b> Maths)	<b>e.g. 1 L3 qualification + 2 A Levels</b> (as recommended by the enrolment team and as appropriate to English/Mathematics pass) + <b>GCSE retake English Language or Maths</b>
SP6	4 or more GCSEs at Grade 3	<b>1 L2 qualification</b> <b>Retake GCSE English Language and/or Maths (or approved qualification if Grade 1 or 2)</b> Progress to A-Level with Merit or Distinction in Level 2

For Level 3 qualifications, [ ] represents A-Level equivalence, e.g. [2] means this course is equivalent to two A-Levels.

For Level 2 qualifications, [ ] represents GCSE equivalence.

All Study Programmes also include daily mentor time which supports students' development of social, personal and employability skills, and a weekly timetabled enrichment session. Some students may also have additional timetabled independent study time as part of their study programme. Students will also participate in a week of work experience in Year 12.

All courses will only be provided subject to student demand, interest, uptake and staff availability. Select a maximum of **one** subject from an option block. All courses are two year linear courses. Please number the courses you would like to study in order of preference – 1 being first preference. Identify a *reserve subject* with an 'R'.

Block A		Block B		Block C		Block D		Block E	
Art and Design:		Economics		Chemistry		Art Fashion		Further Maths	
Fine Art		English		Computing		Biology		Mathematical Studies (2yr AS)	
Photography		Literature		History		English Lang & Literature		EPQ	
Biology		French		Music		Geography			
Business Studies		History		PE [L3 Single]		Mathematics			
English Lang & Literature		ICT [L3 Single]		Physics		Philosophy			
Mathematics		Mandarin		Psychology		Sociology			
Politics		Music Technology				Theatre Studies			
Psychology		Physics							
Spanish		Sociology							

Level 3 ICT [L3 Double Award] Options B and D		Level 3 PE [L3 Double Award] Options A and C	
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If there is a combination of subjects you would have liked to study, but is not possible with the blocks listed above, please indicate the subject combination in the space below. Whilst we cannot guarantee this will be possible, we will certainly explore its viability. If there are subjects not listed that you would be interested in studying, please note here.

For Level 2 courses, please select by placing a tick by it.

If you need to retake English Language and/or Maths at GCSE, please tick the appropriate subjects. These will be in BLOCK E.

Level 2 Business Studies / ICT	
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GCSE English Language retake	
GCSE Maths retake	

Please use the space below to explain why you wish to study the courses you have identified at Highdown School and Sixth Form Centre.

**SECTION 4: SCHOOL REFERENCE [for external applicants only]**

To be completed by current tutor (or previous tutor if you have left school). Please complete the following in as much detail as possible including their **punctuality, attendance record** and attaching any relevant documentation.

**1. Please comment on the student's achievements to date and the suitability of the student for the courses chosen and include reference to attendance and attitude to learning.**

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**2. Learning support**

(a) Does this student have any specific learning needs? <i>If yes, please provide details.</i>	Yes / No
(b) Has the student ever received any learning support at school? <i>If yes, please provide details.</i>	Yes / No
(c) Has this student had a statement or EHCP? <i>If yes, please provide details.</i>	Yes / No
(d) Has the student ever received special consideration in examinations? <i>If yes, please provide details, e.g. additional time, scribe, reader, word processor, etc.</i>	Yes / No
(e) Has the student qualified for Pupil Premium/Free School Meals in the last 6 years?	Yes / No

<b>Signature on behalf of school:</b>		<b>Date:</b>	
<b>Please print name:</b>		<b>Title:</b>	

Predicted/Actual grades and qualifications verified by current school:

<b>Signature on behalf of school:</b>	
<b>Position in school:</b>	

**SECTION 5: OFFER INTERVIEW** [*to be completed by Sixth Form Team only*]**Notes from interview:**

Is the student aware of the entry requirements for their intended Study Programme and courses?

Yes / No

Is the student aware that if they fail to attain a 4+ in GCSE English or Maths they are required to continue studying these subjects as part of their study programme?

Yes / No

**Courses forming the conditional offer to Highdown School and Sixth Form Centre:**

Block A	Block B	Block C	Block D

Block E	Level 2 course [SP6]	GCSE English retake?	GCSE Maths retake?

**Signature of staff:****Date:**

**SECTION 6: ENROLMENT INTERVIEW** *[to be completed by Highdown School staff only]*

<b>Copy of KS4 results seen</b>	Yes / No	<b>GCSE English Language and Literature Grades</b>	
<b>Copy of KS4 results retained</b>	Yes / No	<b>GCSE Mathematics grade</b>	

**Notes from interview:**

**Courses forming the final enrolment to Highdown School and Sixth Form Centre:**

<b>Block A</b>	<b>Block B</b>	<b>Block C</b>	<b>Block D</b>

<b>Block E</b>	<b>Level 2 course [SP6]</b>	<b>GCSE English retake?</b>	<b>GCSE Maths retake?</b>

If grade 4 for English Language, is the student interested in retaking with aim to achieve at least a Grade 5?	Yes / No
If grade 4 for Mathematics, is the student interested in retaking with aim to achieve at least a Grade 5?	Yes / No

<b>Signature of student:</b>	
<b>Date:</b>	

<b>Signature of staff:</b>	
<b>Date:</b>	