

**Year 12 Work Experience  
24 to 28 June 2019  
Work Placement Information Form**

<b>Student name</b>	
<b>Company name</b>	
<b>Company address</b>	
<b>Telephone no.</b>	
<b>Contact name and position</b>	
<b>Job description</b>	
<b>Working hours</b> (e.g. 9.00-5.00)	
<b>Lunch break</b> (duration)	
<b>Refreshment facilities available</b>	
<b>Dress code</b> (e.g. black trousers, white shirt)	
<b>Special kit required</b> (e.g. apron/boots)	
<b>Public transport</b> (nearest train station/bus)	

**This form is to be completed by the student and retained for information**