



HIGHDOWN SCHOOL AND SIXTH FORM CENTRE PTA

AGM Minutes

28th Sept 2020

Present:

Committee – Parveen Whitehead (co-chair), Jo Morris (co-chair), Laura Harmsworth (Communications), Angelica Wright (Treasurer) Sara Capaldi (SL Link), Anna Waite, Hayley Rumble, Alex Humphreys

Minutes Sara Capaldi

Apologies:: Karen Roberts

1. Minutes of the last AGM (23rd September 2019) were read by PW and approved by the committee (SC proposed).
2. Chair's report – PW welcomed everyone and thanked them for coming. JM gave the Chair's report. Noting the committee had worked very effectively together and firmly embedded the discos and quiz on the calendar. Successful events had been organised and enjoyed before COVID. Some excellent feedback from those attending. It was noted that targets and events for this year should not be firmly planned due to the uncertainty about COVID restrictions.
 - WWW – the quiz evenings and the discos were successes in terms of funds raised, attendance, number of helpers and the general level of enjoyment by all.
 - EBIs – looking for methods of engaging with the school community using online events. Possibility to link with primary schools was discussed.
3. Treasurer's Report – events and other fundraising (e.g. match funding) this year have resulted in £1000 profit after all expenditure accounted for. Donations have been made to several departments £1400 shared between Maths, English and MFL and £4200 to D&T for new laser cutter. As there was a surplus of money still unspent from previous years, a further £3250 has been ring-fenced for computers, books, 3D printer refill and teacher gifts.
4. Both Jo Morris and Parveen Whitehead will be leaving the committee and were thanked heartily by all for their outstanding leadership and commitment.
5. Sara Capaldi has completed her 3 years in office and the new teacher link will be Laura Mathews.
6. Laura Harmsworth was proposed as Chair by Jo Morris and seconded by Sara Capaldi. The Communications Officer position remains unfilled but help has been volunteered.

Next committee meeting TBC Laura Harmsworth to circulate dates and times.

Date of next AGM

Monday 20th September 2021 7.30 p.m.

